



Purchasing Services Office

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Letter of Addendum

TO: All Offerors

FROM: Kimela Miller, CPO

DATE: 6/25/2024

RE: RFP Number: RFP# 2405025I, Amendment No. 3
Commodity: Architectural and Construction Consultant

Please note:

This amendment is issued to provide a list of questions which have been received by NM Tech along with our response.

Q1) In Scope of Work (SOW) paragraph 15.1 the language states that NMIMT “requires an Architectural and Construction **Consultant**...” However, 15.1 also references one of the services as “preliminary design of new build”. Preliminary design would typically require the services of a licensed architectural firm. Can you please clarify if NMIMT is seeking a **consultant** to act as owner’s representative overseeing design/construction firms that are contracted outside of this RFP, or if NMIMT is seeking a **licensed design firm** to both fully design projects (i.e. provide PSEs) and oversee construction activities?

A1) NMT is seeking a consultant. Preliminary designs are for internal uses only and are to aid management in determining the feasibility of projects prior to engaging an outside firm. NMT is not seeking a licensed design firm to do full design projects.

Q2) In SOW paragraph 15.2 there is a reference to being able to create CAD drawings. Utilization of CAD (or similar) is generally accomplished through an architectural/engineering firm and not a “consultant” (unless said consultant is a licensed architect/engineer). Can you please clarify what is envisioned with the statement, “creating CAD drawings,” which is referenced again in 15.4 as “expert level proficiency with Architectural CAD programs”

A2) NMT has many buildings that have drawings created going back nearly 50 years. A consultant will be used in scanning and recreating many of these documents for the archive.

Q3) In SOW paragraph 15.2 there is the statement that “Consultant will be required to work on site at these locations for a significant part of time”. Please clarify this statement. Specifically, what duties would NMIMT envision the consultant is performing during this time on site?

A3) NMT will require the consultant to be on-site at its centers in Socorro, Playas, and Carlsbad. In Playas for the Playas Research and Training Center, much on-site work is required in reviewing historic documentation and working with A&E contractors. In Carlsbad, for the National Cave and Karst Research Institute the consultant will work with the center, City of Carlsbad, and other organizations on programming and design assistance.

All other terms and conditions of the RFP remain unchanged. All Offerors are required to confirm the receipt of this amendment in their RFP response. The proposal due date is July 2, 2024 at 2:00 p.m. local time.

Xc: File