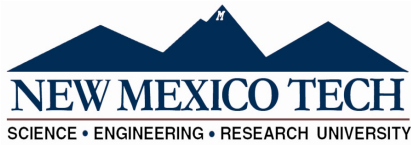


Posted: May 16, 2025



POSITION ANNOUNCEMENT

TITLE: SENIOR SAFETY OFFICER

DEPT: EMRTC

REG ☒

TEMP ☐

FULL TIME ☒

PART TIME ☐

STARTING RATE or SALARY RANGE \$85,000 - \$100,000

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.

INTERNAL POSTING THROUGH: Concurrent

CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

JOB SUMMARY:

Responsible for developing, implementing and maintaining demonstrable safety programs utilizing local, state, and federal safety and environmental regulations as they apply to EMRTC operations. Responsible for the safety of all personnel working in or visiting the EMRTC field laboratory. Prepares and evaluates Standard Operating Procedures (SOPs), Test Plans, and Test Readiness Reviews using sound Process Safety Management. Manages and maintains ATF licenses.

JOB FUNCTIONS:

Advises EMRTC director on programmatic safety trends, emerging safety concerns, and safety compliance based solution sets within the organization. Provides planning and advice on safety, security and environmental compliance impacts to current and future work in the applied research and training divisions. Manages federally mandated explosive, destructive devices, interstate transportation licenses and certifications. Maintain a demonstrable safety program: writes and reviews Standard Operating Procedures and Test Plans with emphasis on Process Safety Management and Hazard Risk Analysis. Provide mentorship and guidance to all personnel within the organization on safety, security, and environmental compliance. Collaborate with other departments within NMT on compliance initiatives at the call of the Director.

REQUIRED QUALIFICATIONS:

Formal diploma/certificate/degree program of 6-18 months after high school in graduate US Navy Explosive Ordnance Disposal School. Ten-years or more in the execution of energetic or related operations. Six years or more in a safety or security oversight role. Excellent analytical, problem-solving, and verbal/written communication skills. Ability to professionally interact with executive leadership, senior customer, and outside compliance officials. Previous experience managing, mentoring, and leading teams involved in high risk operations. Extensive knowledge of the various regulations and policies associated with energetic materials testing and security (e.g., DOD 4145.26M, ATF P 5400-7). Must have a current and valid NM driver's license. Ability to obtain and maintain a DOD Secret clearance if-and-as-required for specific duties.

DESIRED QUALIFICATIONS:

Extensive technical knowledge of the various technical systems associated with energetic materials testing (e.g., instrumentation, site engineering, fire sets.)

LIFTING REQUIREMENTS:

(f)requently, (o)ccasionally, or (s)eldom

0 - 15 pounds	
15 - 30 pounds	O
30 - 50 pounds	
50 - 100 pounds	
100 + pounds	

PHYSICAL DEMANDS:

Standing 20%	Sitting 70%	Walking 10%	Pulling
Pushing	Lifting	Stooping	Kneeling
Crawling	Climbing	Reaching	Other

Apply to: nmtjobapps@npe.nmt.edu