


Petition for In-State Tuition Classification Check Sheet

Conditions that apply can be found in the *Establishing New Mexico or Eligibility for Reduced Tuition Rates or In-State Tuition* 2014 brochure (numbers 1-4 on the Financial Requirements) supplied with the *Petition of In-State Tuition Classification*.

PRIMARY: The following are Core Requirements. All categories are required if applicable.

- ⇒ Only individuals who are financially independent may establish residency regardless of age (*refer to #1 of brochure*).
- ⇒ Sign a written declaration of intent to establish residency (*refer to #2 of brochure*).
- ⇒ You need to be at least 19 years of age
 - ⇒ Younger than 19 years please see below 
- ⇒ Proof of 12 months consecutive New Mexico Residency (*refer to #3 of brochure*)
- ⇒ If you are a non-citizen, proof that you are a permanent resident is needed, if applicable.
(*Non-citizens with a non-immigrant visa are NOT eligible for in-state tuition. For information for eligibility, see the international office.*)
- ⇒ If you are under 23 years of age, a copy of your parent(s)/guardian(s) previous year 1040 is needed.

If you are under 19 years of age AND a dependant then the following applies (also see *minor* section of Brochure):

- ⇒ Proof of your parents(s)/guardian(s) established living arrangements (*permanent NM address*)
- ⇒ Proof of your Parents(s)/guardian(s) employment or retirement (*pay stub, ect.*)
- ⇒ Proof of dependency on parent(s)/guardian(s) tax returns (*previous years 1040*)

SECONDARY: The following are Overt Acts. Evidence of two Overt Acts is required.

- ⇒ New Mexico Driver's License (*Refer to section #4, point 4 in brochure, CONDITIONS APPLY*)
- ⇒ A New Mexico transcript confirming attendance within the past 12 months (*refer to #4, bullet point 2*).
- ⇒ Proof of New Mexico Income Taxes paid during the previous year. A copy of your New Mexico PIT (Personal Income Tax) form will have this information.
- ⇒ Evidence of Employment in New Mexico – A paycheck pay-stub will have this information.
- ⇒ New Mexico Motor Vehicle Registration
- ⇒ New Mexico Voters Registration Card
- ⇒ Proof of Residential New Mexico Property Ownership
- ⇒ A transcript from an online high school showing a NM address (*refer to #4, bullet point 3 in brochure*).
- ⇒ Proof of Rental Agreement within New Mexico – *can only be used if was not used for proof in the primary section.*
- ⇒ Utility bills, or bills of some type (*Refer to #4, bullet point 10 – some conditions apply*)
- ⇒ Other evidence which reasonably supports intent to establish and maintain residency (*Refer to #4, bullet point 11*)