

Application for Senate Bills

Requesting Club/Agency: American Institute of Chemical Engineers (AIChE)

Classification: SGA Club Associate Club Sports Club Other

If an SGA club, what were your required volunteer hours (last semester): 12

How many hours has your club fulfilled to date: 24

Please detail events where volunteer credit was earned:

Volunteering with SWE for the rose sale, Science Olympiad assistance, AIChE bake sale

Requested Amount of funding: \$1755

Event: Rocky Mountain Regional Conference

Location: Laramie, Wyoming

Event Dates: April 21st - April 22nd

Have you received funding from another source for this event: Yes No

If yes, how much: \$200

From whom: Intel Donation

Have you fundraised for this event: Yes No

If yes, please detail the fundraiser and how much money was earned: _____

AIChE bakesale, earned \$250 F-Week Trivia Night
(\$300) Student Government Association

If requesting funds for traveling please fill out below information:

Members Attending: Undergraduate: 9 Graduate: _____ Special: _____

Method of Travel: NMT Vehicle Personal Vehicle Plane Other

FOR ALL REQUESTING AGENCIES:

Please attach a ONE PAGE (12 pt. font) explanation for your funding request. This should include any additional information relevant to your request and an itemized budget with exact costs and explanations for all necessary items which may or may not include: Supplies and Materials, Services, Equipment, Travel, Registration, Etc.



Senate Bill

Short Title: Rocky Mountain Regional Conference

Agency, Agent, or Individual Proposing: American Institute of Chemical Engineers (AIChE)

Requested Date of Resolution: 28 day of March, 2023

Proposing Individuals' Information:

Name 1: Arrika Duran Title: Treasurer

Phone: 505 470 5072 Email: arrika.duran@student.nmt.edu Campus Box: ---

Student/Non-Student: student Signature: [Handwritten Signature]

To the Proposing Agency, Agent, or Individual:

Please attach a typewritten explanation of your needs and/or concerns in double-spaced 12-point format, placing a page number and title on the top of each page. Include all information necessary and pertinent to your argument. State exactly what action you would like the Senate to consider taking and by when you must have a decision. Please take in to consideration that the Senate meets approximately once every two weeks while classes are in session – a schedule is available from the SGA Secretary.

Please see the Manual for Drafting Bills to help fill this page out; it includes explanations and examples for each field. If you have any further questions, please contact the SA Vice President.

OFFICE OF THE VICE PRESIDENT USE ONLY

Date Presented to the Vice President: _____ Initials of Receipt by Vice President: _____

Session of the Senate: () Fall () Spring/Summer of the calendar year _____

Amount Approved: _____

OFFICE OF THE PRESIDENT USE ONLY

Presidential Signature: _____ Date: _____



Travel Funding Request

Budget Item	Total
Transportation	800
Lodging	415
Registration/Misc.	540

Grand Total: 1755

Transportation (Vans, Gas, Flights, Rentals, Taxis)			
Items: Highest to Lowest Priority	Quantity	Price Each	Total
Facilities Van	1 (1350 miles)	\$.6/mile	800
Total:			

Lodging			
Items: Highest to Lowest Priority	Quantity	Price Each	Total
Days Inn (9 people total)	2 rooms	92/night	415
Total:			

Registration/Miscellaneous			
Items: Highest to Lowest Priority	Quantity	Price Each	Total
Regional Conference Registration	9	\$60	540
Total:			\$1755

The American Institute of Chemical Engineers (AIChE) branch at New Mexico Tech would like to receive funding for the travel, hotel and registration fees to have members attend the Rocky Mountain Regional Conference in Laramie, Wyoming. The students would leave for Wyoming on Friday April 21st, 2023 and return on Sunday April 23rd, 2023. The club is wanting to sponsor nine (9) members who are interested in attending the conference. Many of the members are presenting their undergraduate research at this conference.

A hotel was found and will be booked in Laramie, Wyoming in which 2 rooms were reserved. Each room contains two double beds and each double bed will sleep two members (4 people per room). The last person will be bringing an air mattress so as to avoid renting another room. The hotel found was the Days Inn located 2.1 miles away from the University of Wyoming campus. The rooms cost \$92 per night per room. This totals out to **\$415** (including taxes and fees). This was the cheapest option to house the nine members who plan to attend the Rocky Mountain Regional Conference.

To get to Wyoming, one NMT van will need to be rented. The facilities management form says that the vans can be rented for \$0.60/mile including gas. As the trip is 650 miles each way, that brings the travel cost to about **\$800**. The estimate for travel within Laramie is included in the \$800. There are two drivers lined up who are certified through the university to drive the NMT vehicles (Arrika Duran and Giovanni Gabaldon).

The last part of the cost would be for registration fees. Each student must register to attend the Regional Conference. The "early bird" fee is \$60 for each member. The registration cost will increase after early bird prices end and will be \$75/person,. AIChE is hoping to cover the registration fees for the nine members attending since the regional registration fee is lower than that of nationals. The registration cost would come out to be **\$540**.

In total, the requested assistance is **\$1755**.

All receipts would be kept and returned to the SGA upon return from the Rocky Mountain Regional Conference. All food will be paid for by the members themselves when in Wyoming. The club has fundraised so the club can save up for the upcoming conference. Detailed below is the itemized budget:

<i>Registration</i>	\$60/member	Only the early registration will be covered	\$540
<i>Travel</i>	\$0.60/mile	650 each way = 1,300 miles total + travel to restaurant/hotel/campus	\$800
<i>Housing (2 nights)</i>	2 rooms w/ 4 people each + 1 air mattress	\$92/room/night for 2 rooms + taxes and fees	\$415
Total:			\$1755